

# HOW TO APPLY FOR ADMISSION

1. **Apply online (<https://www.eastern.edu/admissions-financial-aid/undergraduate-admissions-traditional/>) to Eastern University.** Eastern University's free online application is designed to be completed in 20-30 minutes. You will be able to submit your optional references directly through the application.
2. **Submit an official or unofficial high school transcript or official GED.** Contact your school's guidance office to submit an official copy of your high school transcript. While unofficial high school transcripts may be used to render an admissions decision, all students must submit a final official high school transcript before beginning classes. Home-schooled students may present a transcript compiled by their home-schooling parents to be used to render an admissions decision.
3. **Submit your optional essay to your Admissions Counselor (<https://www.eastern.edu/admissions-financial-aid/undergraduate-admissions/contact-undergraduate-admissions-team/>) via email.** After reading the mission statement of Eastern University, please describe how you see your talents, interests and abilities fitting into the mission of the University. (Eastern University reserves the right to request an essay as a required credential of an application.)
4. Transfer applicants must have official transcripts of all previous high school, college, and university course work sent to the Office of Undergraduate Admissions with final grades posted. Transfer applicants may be asked to provide course syllabi for the proper evaluation of transfer courses.

## When to Apply

Eastern admits students for both the Fall and Spring semesters on the basis of rolling admission. Due to an increasing number of applicants to Eastern, applying during the first semester of the senior year is recommended.

## Previously Approved Applications

Admission approval remains in effect until the originally intended matriculation date. If an approved applicant who did not matriculate wishes to do so after this period has elapsed, he/she must re-apply to the Office of Undergraduate Admissions and submit official transcripts for any additional academic work. Application documents are held for one year after the originally intended matriculation date. Applicants who have taken course work elsewhere will have their admission re-evaluated.

## Advanced Placement

Eastern University participates in the College Board Advanced Placement program. Students whose scores on Advanced Placement tests are 3, 4 or 5 will be granted academic credit for equivalent college courses. Please provide all your placement scores to the registrars office.

## College Credit for High School Students

Eastern University encourages above-average high school students who are at least 16 years old to take college courses in fields not available in the high school curriculum and in other fields at a more advanced level. The student earns full college credit for each course. Each applicant is individually considered for admission to this program. Acceptance into this program does not guarantee the applicant admission to the

University as a degree candidate. More information may be obtained by contacting to the Registrars Office.

## International Baccalaureate

Eastern University will award up to 30 credits for the International Baccalaureate. Diploma exams with scores of 5, 6, or 7 will be evaluated for transfer credit and applied as core, major or elective courses depending on the subject. Credit will not be duplicated for equivalent college courses or AP exams in the same subjects.

## Non-Degree Studies

Eastern University provides several ways in which applicants not seeking a degree may enroll in courses. The maximum number of credits a non-degree student may earn is 12. Contact the Office of Undergraduate Admissions or visit the Other Application Types (<https://www.eastern.edu/admissions-financial-aid/undergraduate-admissions/apply-eastern/other-application-types/>) page for the appropriate application.

**Visiting Applicant** – An undergraduate student enrolled at another college or university may apply to take courses for the purpose of transferring them to the home institution. He/She must submit a brief application and a letter from the academic dean indicating that he/she is in good academic standing and has the approval of the home institution to take courses at Eastern University.

**Adult Learner Applicant** – Any person over 22 years of age with no previous college experience is welcome to request course registration on a space-available basis. An application and an official high school transcript (or GED) are required, along with references. No pre-college test is required for admission.

**Summer Guest Learner** – Any person over the age of 16 is invited to register for online coursework with Eastern University in the summer. To enroll as a non-degree seeking, summer Guest Student at Eastern University, fill out our Visiting Learner Application for Online Studies. Current college students enrolled at other institutions may be asked to submit an unofficial transcript from their home institution. Other applications may be asked to submit a statement of purpose for enrollment in their course.

**Auditing Applicants** – Any interested person may audit a course with the permission of the Registrar and the instructor. (Note: Auditing students attend class but do not take exams. They do not receive academic credit or a grade for the course.) Auditors are required to submit a brief application and to meet with the Registrar to discuss the course to be audited.

**Financial Assistance Eligibility** – Students enrolled in non-degree programs are not eligible to receive Title IV Aid (Federal Pell Grants, Federal SEOG Grants, Federal Work-Study, Federal Direct Loans, Federal Direct PLUS Loans) or Eastern University funded scholarships or grants.

## Rescinding Admission

Eastern University reserves the right to rescind an offer of admission to a candidate if new information comes to light after the candidate has been admitted, such as a decline in academic performance, which would have negatively impacted the original admissions decision.

## Readmission

**Readmission after an absence of less than five years:** Students who withdrew from Eastern University and plan to resume their studies within the five-year period following the exit date must apply for readmission through the Registrar's Office. The Application for Readmission form with instructions is provided on the Registrar's web page [www.eastern.edu/registrar](http://www.eastern.edu/registrar) (<http://www.eastern.edu/registrar/>). A completed application form must be submitted to the Registrar's Office at least four weeks prior to the beginning of the readmission session. All official transcripts from other schools attended during the period of absence must be sent to the Office of the Registrar for evaluation. Academic credit for courses and grades earned at other academic institutions may be granted up to the maximum permitted by the specific Eastern University program. Qualified applicants are accepted in good standing or on academic probation once they have paid all past due balances to Eastern University and other schools attended since leaving Eastern. Notification of the readmission decision is communicated by the Student Success Advisor to the applicant by electronic mail.

**Readmission after an absence of more than five years:** Students who have not returned to Eastern within the period of five years must apply through the Admissions Office. The online application is provided on Eastern's web site [www.eastern.edu](http://www.eastern.edu) (<http://www.eastern.edu>). The applicant must have paid all past due balances to Eastern University and other schools attended since leaving Eastern and complete all steps in the current admissions process. Official transcripts from other schools attended during the period of absence must be sent to the Admissions Office for evaluation. (Credentials received during past periods of enrollment do not need to be submitted again.) Academic credit for courses completed at other academic institutions may be granted up to the maximum permitted by Eastern University policy. The accepted student must fulfill all graduation requirements in effect at the time of admission to the new degree or major.

**Absence for Academic Difficulties** – Students who withdrew while on academic probation must apply with their advisor for readmission. The application will be considered by the Academic Appeals Committee and will notify the student of the committee's decision.

Students who have been academically dismissed may apply for readmission if they have:

1. taken a minimum of 12 hours of course work with grades of "C" or higher at another accredited institution;
2. completed this course work within 12 months of starting it.

Official transcripts and applications for readmission must be received by the Registrar at least four weeks prior to the beginning of the semester. The Registrar will forward these to the Academic Appeals Committee and then notify the applicant of the committee's decision.

**Returning after Disciplinary Dismissal** – If a student was dismissed for disciplinary reasons, he/she must apply for readmission with the Registrar. The Registrar will consult with the Dean of Students and will notify the student of the decision. Normally the application for readmission is considered after a minimum of one semester's absence.

## Financial Assistance for Readmission

*All students who are applying for need-based financial assistance, whether continuing their education or returning after an absence of even one semester, must file the Free Application for Federal Student Aid (FAFSA).*

*Students who receive merit-based aid should refer to the "University Assistance" section of this catalog to determine if the FAFSA is required.*

**Returning After a Semester or More Away** – Students who are currently in repayment on a student loan may contact their lender to request a deferment form in order to delay the repayment of previous loans.

**However, they must continue to make scheduled payments until the lender sends notification that the loan status has been changed to an in-school deferment status.** Failure to continue to make payments may cause the loan to go into default, making the student ineligible to receive any type of financial assistance including future student loans.

**Withdrawal after Academic Difficulties** – Students who withdrew while on academic probation, or after not making satisfactory academic progress, must contact the Financial Aid Office to make sure they have satisfied all conditions of eligibility. Students who did not meet the Minimum Standard for Satisfactory Academic Progress at the end of their last semester of attendance must make up any deficiency in credits or cumulative GPA to become eligible to receive financial aid for the upcoming semester (see "Grade Point Average Requirements" in the Financial Assistance section of this catalog).

**Returning after Disciplinary Dismissal** – Students who are returning after a disciplinary dismissal must also contact the Financial Aid Office to make sure they have satisfied all conditions of eligibility and are not deficient in credits or cumulative GPA.